Antibiotic Time-Out Checklist

Use this checklist to take a Time-Out to reassess every antibiotic within 48-72 hours after antibiotic start. Refer to practice guidelines and/or facility-specific treatment recommendations, when appropriate.

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>Antibiotic Time-Out</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Based on review of the clinical assessment, laboratory test results (including culture and sensitivity testing, if available), and/or other diagnostic test results, does this resident have a bacterial infection that will respond to antibiotics?</td>
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<td>If so, is the resident on the most appropriate antibiotic(s)? Can the spectrum of the antibiotic be narrowed (de-escalation)?</td>
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<td>Is the antibiotic being given in the correct dose?</td>
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<td>Is the antibiotic being given by the most appropriate route (example: IV vs PO)?</td>
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<td>How long will the antibiotic be needed? Can the duration of therapy be shortened?</td>
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<tr>
<td></td>
<td></td>
<td>Is the necessary documentation present to support the clinical team’s assessment and decisions?</td>
<td></td>
</tr>
</tbody>
</table>

Resident name or ID __________________________ Date of review __________________________
Prescriber (MD, DO, NP, PA) participating in Time-Out __________________________
Checklist completed by __________________________
Antibiotic name __________________________ Start date __________________________ Stop date __________________________
Antibiotic indication, dose, route __________________________

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Antibiotic Time-Out Instructions

☐ **IDENTIFY RESIDENTS.** Antibiotic stewardship champion will identify residents who have taken a new antibiotic for 48-72 hours.

☐ **GATHER INFORMATION.** Antibiotic stewardship champion (or designee) will complete an Antibiotic Time-Out SBAR.

☐ **CONDUCT THE ANTIBIOTIC TIME-OUT.** Complete the Antibiotic Time-Out Checklist (see reverse) with the prescribing clinician and ensure appropriate documentation.

**SAMPLE ANTIBIOTIC TIME-OUT SBAR**

**Situation**
“Resident on antibiotic therapy for 48-72 hours; new clinical assessment, laboratory test results (including culture and sensitivity testing, if available), and/or other diagnostic test results available for review”

**Background**
Include details about:
- The initial order and reason for antibiotic
- The drug, dose, duration and route
- Any known drug allergies
- Vital signs
- Clinical assessment
- Culture and sensitivity laboratory results
- Other diagnostic test results

**Assessment**
Include details about:
- Whether the resident is tolerating the antibiotic
- How the resident’s signs and symptoms have changed since starting the antibiotic

**Recommendation**
Complete the Antibiotic Time-Out Checklist (see reverse) with prescribing clinician to determine whether antibiotic should be continued, modified or stopped.